

Please note the dates you wish for your stay in the accommodation:

From:

d	d	m	m	y	y

 to:

d	d	m	m	y	y

Please note any other information relevant to your application:

By providing the information contained in this form you consent to the college holding and using the information in connection with its obligation to provide statistical data to the Scottish Funding Council. The college and the Scottish Funding Council will comply with their obligations under the Data Protection Act (1998). The college will use the information for internal purposes and may also supply it to external bodies e.g. Scottish Qualifications Authority and other examining authorities. In addition when a student's fees are paid by a Managing Agent or employer the college will release such information to these parties relating to academic progress, attendance and behaviour including any disciplinary action and the outcome of such an action.

Should your application be successful, by signing this form, you are agreeing to abide by the college's Code of Conduct.

I certify that to the best of my knowledge the information given in this form is correct.

Your signature:..... Date:

Please return your completed application form to:

**The Accommodation Team, Jewel & Esk College,
Edinburgh Campus, 24 Milton Road East, Edinburgh EH15 2PP**

At no time will your personal information be passed to other organisations for marketing or sales purposes. The Scottish Funding Council (SFC) and the Scottish Government (SG) have responsibility for improving education in Scotland as well as planning for future provision of both further and higher education and the funding of institutions and students. From time to time students and/or their parents may be approached by either SFC or SG to take part in research and surveys to help them with this task. Tick the following box if you do NOT want to be contacted in respect of such surveys.

I do NOT want to be contacted in respect of such surveys.

Data Protection Act 1998 Statement

Jewel & Esk College is committed to ensuring that the processing of personal data is only undertaken in the legitimate operation of the business of the college. The college will ensure that the eight principles on which the Act is based are made known to and observed by all college staff.

Students personal data may be transferred to the Scottish Ministers/Secretary of State for an Assessment Function, but the information will be as far as possible anonymised and will be processed in accordance with the DPA.

