

OFFICE USE ONLY

Offer Conditional Offer Reserve Refer App Received On:

Applicant enrolling on: Unit e ID No:

App ref No:



Full-Time Application Form 2009 - 2010

When fully completed please return to: **Information & Registration Services, Jewel & Esk College,
Edinburgh Campus, 24 Milton Road East, Edinburgh EH15 2PP**

If you would like help completing this application form or assistance with course selection contact our Information Services on tel no: **0131 344 7100** email: **info@jec.ac.uk** web: **www.jec.ac.uk**

1 Course Details

Please state full title of course as shown in the prospectus or on the website:

.....

2 Personal Details

Surname:

Forename(s): Mr/Mrs/Miss/Ms (Please circle)

Date of Birth: Male Female
d d m m y y

Scottish Candidate Number: (This is on your SQA / SCOTVEC Certificate)

Permanent Home Address:

..... Postcode: Tel No:

Term Address* (if different from above):

..... Postcode: Tel No:

E-mail address: Mobile No:
(Your e-mail address & mobile phone number will only be used for the purpose of communication between you and College staff).

*If you would like further information about our Halls of Residence please ring 0131 344 7373.

Emergency Contact Name: Tel:

Have you enrolled on a JEC course in the last 7 years? YES NO If so, have you changed your name or address? Please give details:

Please tick the relevant box: I am an international student (ie hold a student visa and not a resident of the EU) I am resident of the EU / UK (including refugee)

Is English your first language? If not please tick here

Nationality: How long have you lived in Scotland? or the rest of the UK?

Please state the country which is your permanent home:

Reason for entry to the UK: Date of entry to the UK:
(Education / Work etc)

Do you hold a valid UK Visa? YES NO

If YES - which Visa do you have:
 Indefinite leave to remain / enter Refugee Dependant of one of the list
 Certificate of entitlement to the right of abode in the UK Exceptional leave / applying for asylum

A: Which of the following made you aware of the college - *please tick one only*:

- | | | |
|---|--|--|
| <input type="checkbox"/> Bill Board | <input type="checkbox"/> Newspaper Advert | <input type="checkbox"/> Direct Mail (Postcard or other mailing) |
| <input type="checkbox"/> Bus Stop Advert | <input type="checkbox"/> Newspaper Article | <input type="checkbox"/> Other Source - <i>please specify</i> : |
| <input type="checkbox"/> Careers Office | <input type="checkbox"/> Poster | |
| <input type="checkbox"/> Friend or Relative | <input type="checkbox"/> Radio Advert | |
| <input type="checkbox"/> Internet / Website | <input type="checkbox"/> School | |

B: Where did you obtain details on the course you have applied for? *Please tick one only*:

- | | | |
|---|---------------------------------------|---|
| <input type="checkbox"/> College Prospectus | <input type="checkbox"/> ILA Website | <input type="checkbox"/> Other Source - <i>please specify</i> : |
| <input type="checkbox"/> College Website | <input type="checkbox"/> Learn Direct | |

By providing the information contained in this form you consent to the college holding and using the information in connection with its obligation to provide statistical data to the Scottish Funding Council. The college and the Scottish Funding Council will comply with their obligations under the Data Protection Act (1998). The college will use the information for internal purposes and may also supply it to external bodies e.g. Scottish Qualifications Authority and other examining authorities. In addition when a student's fees are paid by a Managing Agent or employer the college will release such information to these parties relating to academic progress, attendance and behaviour including any disciplinary action and the outcome of such an action.

Should your application be successful, by signing this form, you are agreeing to abide by the college's Code of Conduct.

I certify that to the best of my knowledge the information given in this form is correct.

Your signature:..... Date:.....
If you do not hear from us within 14 days of submitting your application form please contact us on 0131 344 7100.

At no time will your personal information be passed to other organisations for marketing or sales purposes. The Scottish Funding Council (SFC) and the Scottish Government (SG) have responsibility for improving education in Scotland as well as planning for future provision of both further and higher education and the funding of institutions and students. From time to time students and/or their parents may be approached by either SFC or SG to take part in research and surveys to help them with this task. Tick the following box if you do NOT want to be contacted in respect of such surveys.

- I do NOT want to be contacted in respect of such surveys.

Thank you for choosing to study at Jewel & Esk College

TEACHING STAFF USE ONLY

Course/Period/Campus Code - First date of attendance if different from course start date:

Student Category (Please tick as appropriate)

- (08) SSeeker/Mod. App./New Deal

Staff signature:..... Date:

OFFICE USE ONLY

Employer Ref. Invoice Required? Yes Sponsor Ref. Invoice Required? Yes

Receipt Number : Date: Type: Initials:

Account Code	Amount
Tuition	£

REGISTRATION USE ONLY

SFC Finance Source

Equal Opportunities

Jewel & Esk acknowledges the diversity and dignity of all individuals and will seek to promote equality of opportunity for all. The College will actively promote equality, diversity and inclusion by removing barriers to education, training and employment opportunities and by widening access through the development of a flexible and inclusive culture.

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