

# Everyday Communication Skills Course



**This part-time course will help you to improve confidence and skills in reading, writing, talking and listening.**

**The course is free.**

It is aimed at students who want to improve their everyday communication skills in a college environment. Students will have the opportunity to work towards SQA Units in Communication at levels 2/3.

**The course will run at our Edinburgh Campus on Mondays, 2.15 am to 4.30 pm, from 20th February to 11th June.**

## **How to apply\***

**Students should complete and submit a part-time application form. These are available from our Student Support Services staff on 0131 344 7100.**

## **Further information from:**

**Eleanor Symms, Lecturer in Learning Support, Adult Literacies and Communication**

**0131 344 7433 / [esymsms@jec.ac.uk](mailto:esymsms@jec.ac.uk)**

**\*All students will be invited for an interview before the course starts.**